



COVID-19 Lateral flow testing risk assessment in schools

Description:	Covid-19 Lateral flow testing risk assessment	Assessment reviewed by manager name: *This risk assessment must be reviewed by all manager's as priority, due to COVID-19 hazards identified.
Name of team/service or individual:	Good Apple Independent School	
Date of managers assessment:	22/12/2020	

From the beginning of January, schools and colleges starting with secondary schools and FE colleges, including special schools and alternative provision will be provided with testing kit including PPE. They will be provided with comprehensive guidance and training materials and support to introduce a testing programme that works for staff and students/pupils.

For every group, testing is voluntary, but those who are eligible for tests are strongly encouraged to participate to reduce the risk of transmission within schools and colleges. In line with routine infection control practice, close contacts who decide not to be tested daily will need to self-isolate in line with the [Stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection.](#)

Task / Activity	Hazard	Who might be harmed and how?	Are your team carrying out this Task/Activity (COVID-19 only)	Existing control measures Managers to write what is being done now and then refer to Recommended controls:	Recommended control measures Manager's to move Recommended Controls into Existing Controls once they are implemented:
Initial Preparations	COVID-19 Virus Biological Hazard	All persons involved in named activity. Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death	Yes	<ul style="list-style-type: none"> School Premises Covid-19 Risk Assessment formulated and actioned alongside the schools planning framework All schools and childcare settings to follow Government and Local Authority guidance which can be found on EGfL Anyone showing symptoms of, coronavirus (COVID-19) (a new continuous cough, a high temperature, or a loss of, or change in, their normal sense of taste or smell - anosmia), or have someone in their household who is, not allowed in a school or childcare setting. 	<ul style="list-style-type: none"> Communicate the testing approach to all testing staff Read the NHS and DFE guidance and ensure all relevant staff take the NHS online training and onsite run through on the first day of testing Determine storage space for testing kits Plan out your testing area and workflow Ensure you have enough of the appropriate PPE for staff



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				<ul style="list-style-type: none"> Staff and families with COVID-19 symptoms to follow government guidance and self-isolate at home 	
Preparation of Testing Area	COVID-19 Virus Biological Hazard	<p>All persons involved in named activity.</p> <p>Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.</p>	Yes	<ul style="list-style-type: none"> Testing Site Identified. Prepare consent forms to gain formal consent for testing and sharing results Schedule staff and pupil testing Cleaning the testing area between tests and following PPE contamination protocols 	<ul style="list-style-type: none"> Test site flooring must be non-porous Test site must be well lit and have good airflow Registration desk at the first point where test subject would enter the Test site One-way direction of travel for test subjects. If not possible, enough room should be provided for test subjects to exit room whilst maintaining social distance Test subject chair in the swabbing bay should be minimum of 2m apart Each swabbing desk must have a processing desk close by –no more than 1m away. Recording desk to be located close by. Test subjects must not enter area processing area. This should be demarcated. Clear division between swabbing and processing area. This should be demarcated. Test subjects must not enter the processing area Follow other key considerations include social distancing, disability access, and fire safety regulations Follow the NHS Covid-19 National Testing Programme- Schools and Colleges Handbook



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Training	COVID-19 Virus Biological Hazard	All persons involved in named activity. Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.		<ul style="list-style-type: none"> • Testing staff identified and trained 	<ul style="list-style-type: none"> • It is essential that all staff who will conduct LFD testing complete the online NHS Test and Trace training • Each school needs to ensure that testing staff have access to the training portal. Once access is granted, all staff members are required to watch the training videos and complete the online assessment. An onsite run through to be carried out on the first day of testing
Testing	COVID-19 Virus Biological Hazard	All persons involved in named activity. Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.		<ul style="list-style-type: none"> • Testing staff identified and trained, and appropriate PPE provided 	<ul style="list-style-type: none"> • Have an agreed upon procedures set for invalid LFD tests and any staff or pupils who cannot or refuse to test • Keeping any devices used for registration kept clean between each use and following contamination IPC measures carefully
Test Analyse	COVID-19 Virus Biological Hazard	All persons involved in named activity. Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.		<ul style="list-style-type: none"> • A lateral flow test needs to be conducted at the start of each school day for 7 days to remain in school • Staff and pupils who do not wish to be tested daily or are unable to be tested for any reason, must self-isolate in accordance with national guidance until 10 days after the person they are a contact of tested positive or if they have Covid-19 symptoms 	<p>Negative Lateral Flow Test Result</p> <ul style="list-style-type: none"> • Continue with your normal activities until your next test is due. <p>Positive Lateral Flow Test Result</p> <ul style="list-style-type: none"> • Follow the national guidance, and take a confirmatory PCR test, self-isolate until the result of the PCR test is available. • If the PCR test is positive • Complete 10 days self-isolation. All other identified close contacts and household members of this positive case will now also follow the national guidance. • If the PCR test is negative • Continue with your normal activities until your next test is due.



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PPE Requirements	COVID-19 Virus Biological Hazard	<p>All persons involved in named activity.</p> <p>Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.</p>		<p>All testing staff to wear appropriate PPE:</p> <ul style="list-style-type: none"> • disposable gloves • disposable plastic apron • surgical, fluid resistant face mask 	<ul style="list-style-type: none"> • PPE to be supplied to schools alongside the testing kits?
Storage	COVID-19 Virus Biological Hazard	<p>All persons involved in named activity.</p> <p>Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.</p>		<ul style="list-style-type: none"> • Secure Storage Facilities Identified 	<ul style="list-style-type: none"> • Kits can be stored at room temperature: • Store extraction solution at 2-30o C • Store the test cartridge at 2-30o C

Follow [guidance on PPE](#) (GOV.UK). Additional guidance on [Disposal of PPE- see Gov guidance \(cleaning\)](#)

General training for staff- toolbox talks, etc

[Personal hygiene- hand washing etc before and afterwards](#)- See HSE guidance

Expiry dates of PPE and checking these <https://www.gov.uk/coronavirus/education-and-childcare>